



HAMBURG AREA SCHOOL DISTRICT BOARD AGENDA

Date: Monday, June 20, 2022
Time: 6:30 p.m.
Location: James A. Gilmartin Community Room
Hamburg Area High School

Mission Statement: To prepare learners to live lives of significance and meaning.

Anyone wishing to speak to a specific agenda item or make general comments should fill out a request form and give it to the Board Secretary. All comments will be held during the public comment period. There is a five (5) minute limit on all speakers.

- I. Call to Order**
- II. Roll Call of Members**
- III. Pledge to the Flag**
- IV. Approval of previous meeting minutes from May 23 and June 6, 2022**
- V. Public Comments**
- VI. Board Reports**
 - A. Berks E.I.T. Committee – Ms. Zimmerman
 - B. Joint Operating Committee – Mr. Faust
 - C. Committee on Legislative Action – Mr. Gilbert
 - D. Intermediate Unit – Mr. Hummel
 - E. President – Mr. Hummel
- VII. Report of the Business Manager**
 - A. Recommend approval of 2022-2023 General Fund Final Budget in the amount of \$49,333,615
 - B. Recommend approval of 2022-2023 Real Estate tax resolution
 - C. Recommend approval of 2022-2023 Homestead/Farmstead resolution
 - D. Recommend approval of 2022-2023 Depository Institutions
 - 1. General Fund – M&T Bank, Tompkins Vist Bank, Pennsylvania Local Government Investment Trust (PLGIT)
 - 2. Capital Reserve Fund – Pennsylvania School District Liquid Asset Fund (PSDLAF)
 - 3. 2021 Bond Fund – PSDLAF
 - 4. Debt Service Fund – Tompkins Vist Bank

5. Food Service Fund – M&T Bank, PLGIT
6. HS and MS Activity Funds – M&T Bank
- E. Recommend approval of 2022-2023 Facilities Use Fee Schedule
- F. Recommend approval of 2022-2023 property and liability insurance renewals
 1. Package – includes property, equipment breakdown, violent incident protection, general and excess liability, crime, school leaders legal liability, automotive liability and physical damage
 - CM Regent at a cost of \$114,913
 2. Volunteer
 - CM Regent at a cost of \$500
 3. Cyber Liability
 - CM Regent at a cost of \$18,814
- G. Recommend approval of 2022-2023 workers' compensation insurance renewal with Amtrust at a premium of \$146,735
- H. Recommend approval of 2022-2023 life and accidental death & dismemberment coverage with One America at a cost of \$.085/\$1,000 coverage for an approximate total of \$20,000
- I. Recommend approval of 2022-2023 long-term disability coverage for an approximate total of \$4,000
- J. Recommend approval to commit and assign fund balance in an amount to be determined later
- K. Recommend approval for HASD administration to perform 2021-2022 budgetary transfers necessitated by the annual single audit with said transfers to be subject to ratification by the Board at a later date
- L. Recommend approval of 2022-2023 Custodial Supplies bid
- M. Recommend approval to utilize cooperative purchasing agreements including, but not limited to: CoStars, Keystone Purchasing Network (KPN), US Communities, Amazon Business, E&I Cooperative Services, The Interlocal Procurement System (TIPS), Sourcewell, and PEPPM.
- N. Recommend approval of the following Board policies:
 1. 218.1 - Weapons

2. 236.1 – Threat Assessment
 3. 805.2 – School Security Personnel
- O. From the Capital Reserve fund, a professional services contract with Quality Pavement LLC in the amount of \$30,978.60 to fill cracks, seal coat, and paint lines on the driveways and parking lots at the Tilden Elementary Center (will be on July 18 agenda for approval)

VIII. Report of the Superintendent

- A. School Safety Update – Dr. Gravish
- B. Recommend approval of the General Fund Treasurer’s Report
- C. Recommend approval of the General Fund invoices submitted for payment
- D. Recommend approval of Food Service Profit and Loss Statement and invoices submitted for payment
- E. Recommend approval of the Capital Reserve Treasurer’s Report
- F. Recommend approval of the 2021 Bond Fund Treasurer’s Report
- G. Recommend approval of the Debt Service Treasurer’s Report
- H. Recommend approval of the HS and MS Activity Funds Treasurer’s Reports and invoices submitted for payment
- I. Recommend approval of disposal items presented on detailed listing
- J. Recommend approval for HASD Administration to pay certain 2022-2023 invoices in advance of Board of Director approval if delaying the payment would result in (1) a late charge or (2) students or staff missing an event. Payment of these invoices to be subject to ratification by the Board at the next applicable Board meeting.
- K. Recommend approval of Eureka Math² by Great Minds (K-5) for an approximate cost of \$63,000.
- L. Recommend approval of iReady Classroom Mathematics (6-8) for an approximate cost of \$23,000
- M. Recommend approval of the position description for Teaching & Learning Specialist
- N. Acknowledgement of the following separations:
 1. Glenn Miller – Classroom Teacher, Middle School Math & Social Studies

- Effective 06/06/2022
 - Will remain employed as Head Coach, Varsity Wrestling
2. Connie Garland – Classroom Teacher, Elementary
 - Effective 06/30/2022
 - Resignation submitted for the purpose of retirement
 3. Roberta Conrad – Substitute Nurse
 - Effective 06/30/2022
 - Will remain a substitute through Education Staffing Solutions (ESS)
 4. Sharon Strausser – Substitute Nurse & Paraeducator
 - Effective 07/29/2022
 - Will remain a substitute through ESS
 5. Kristel Werley – Substitute Paraeducator & Clerk
 - Effective 06/03/2022
 - Will remain a substitute through ESS
 6. Jaxon Seidel, Substitute Student Custodian
 - Effective 06/03/2022
 7. Adreana Sadowski – Assistant Coach, High School Girls' Basketball
 - Effective 06/06/2022
 8. Lori Martin – Substitute Nurse
 - Effective 01/31/2020
 9. Betty Schaeffer – Substitute Nurse
 - Effective 11/18/2020
- O. Recommend approval of the following Professional Staff:
1. Jessica Werley – Classroom Teacher (one-on-one)
 - Effective 07/05/2022 – 08/12/2022
 - \$50.00 per hour / up to 35 hours per week
 - Current HASD employee
 2. Heather Deitz – Health & Wellness Teacher, Professional Employee
 - Replacing Diane Heistand

- Effective 08/23/2022
- Annual salary: \$71,340.00 / Master's Step 11
- Certification: Instructional II – 4805, Health & Physical Education K-12

P. Recommend approval of the following Support Staff:

1. Gloria Fetkin – Custodian

- Change in status from 12-month part-time to 10-month part-time
- Effective 06/02/2022
- Will continue to receive current hourly rate at 5 hours per day. Not to exceed 185 days per year.

2. Jennifer Dilks – Custodian

- Replacing Perry Weaver
- Effective 06/21/2022, pending receipt of all required employment documents
- Hourly rate: \$13.34

Q. Recommend approval of the following Extended School Year (ESY) Staff:

1. Mary Burkert - Counselor

- Effective 07/08/2022 – 07/29/2022 (Wed & Thurs only)
- Stipend: \$1000 (prorated for term of employment)

2. Nicole Hart - Counselor

- Effective 07/08/2022 – 07/29/2022
- Stipend: \$1000

3. Faith Guers – Counselor

- Effective 07/08/2022 – 07/29/20, pending receipt of all required employment documents
- Stipend: \$1000

4. Austin Keim – Junior Counselor/Intern

- Effective 07/08/2022 – 07/29/2022

- \$13.34 per hour / 48 hours total
 - Current HASD student
5. Katie Wickel - Junior Counselor/Intern
 - Effective 07/08/2022 – 07/29/2022, pending receipt of all required employment documents
 - \$13.34 per hour / 48 hours total
 - Current HASD student
 6. Daniel Ziegler - Junior Counselor/Intern
 - Effective 07/08/2022 – 07/29/2022
 - \$13.34 per hour / 48 hours total
 - Current HASD student
 7. Tristan Martin - Junior Counselor/Intern
 - Effective 07/08/2022 – 07/29/2022
 - \$10.00 per hour / 48 hours total
 - Current HASD student (minor)
 8. Hunter Spencer - Junior Counselor/Intern
 - Effective 07/08/2022 – 07/29/2022, pending receipt of all required employment documents
 - \$10.00 per hour / 48 hours total
 - Current HASD student (minor)
 9. Hank Welgo - Junior Counselor/Intern
 - Effective 07/08/2022 – 07/29/2022
 - \$10.00 per hour / 48 hours total
 - Current HASD student (minor)

R. Recommend approval of the following Extra-curricular Staff:

1. Ruth Weidman – Assistant Coach, High School Girls' Basketball

- Replacing Adreana Sadowski
 - Effective 06/21/2022, pending receipt of all required employment documents
 - Stipend: \$4037 / Step 3
2. Cena Lindenmuth – Color Guard Instructor (Band Front)
- Effective 08/15/2022, pending receipt of all required employment documents
 - Stipend: \$1,500
- S. Recommend approval of 2022-2023 Confidential Staff Salaries
- T. Recommend approval of the following professional development conference:
1. Lauren Marra to attend the World Drumming – Level 1 Workshop in Penn Laird, VA from July 11-15, 2022. Approximate cost to the District is \$1,605.
- U. Recommend approval of the following Course Curriculums:
1. Advanced Drawing
 2. Advanced Painting
 3. Publications

IX. Information Items

- A. May Board Summary
- B. June – End of Year Enrollment

X. Dates to Remember

July	18	Board Meeting	6:30 p.m.
August	8	Board Meeting	6:30 p.m.
	22	Board Meeting	6:30 p.m.

XI. New Business

XII. Adjournment

Notes: 1. The Board met in Executive Session prior to this meeting to discuss contracts
